TRAM IPG ACTION NOTE 20 JANUARY 2010

Present: TA (chair), DMcG, JI, MP, IR, GL, NS, AConway, ACoyle, BL (note)

Item	Subject		Action
1	Note of previous meeting – 23 December	Agreed as accurate	
2	Highlight Report – 20 January	Financial Update and Strategic Options Noted that options review will be reported to TPB on 10 March	
		Noted unlikely to have agreed programme by TPB on 10 March	
		 Agreed to schedule weekly meetings between DMcG, DA, Alastair Maclean, Richard Jeffrey and relevant others <u>ACTION</u> ACoyle to make arrangements asap 	ACoyle
		 Noted importance of Lothian Buses involvement in Phase 2 development given political sensitivities 	
		 Remuneration Strategy <u>ACTION</u> JI / DA to discuss with view to early reporting to Committee, March if possible 	JI / DA
		External validation of options- agreed possible benefit on selective basis only	
		тмо	
		Noted tie to undertake more active auditing of BSC	
		 DRPs- noted that two further DRPs lodged, with outcome expected mid February subject to agreement, extending to end of March at the earliest if mediation/adjudication is required 	

Item	Subject		Action
		Communications	
		Noted Lynn McMath secondment to tie to ensure 'one family' comms approach/support	
		Cycling Accidents	
		 Noted that there is likely to be a number of unreported accidents <u>ACTION MP / AConway</u> to look at further options to mitigate 	MP / AConway
		CAAD	
		Meeting 1 February <u>ACTION</u> DA/AConway to report on outcome to next IPG	DA/AConway
		AOCB	
		TPB – agreed that the Council must underline/record the importance of maintaining confidentiality of discussions at the Board	
		 Branding- noted that DA/DMcG to meet with Leader/Depute Leader to discuss next week 	