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Our Ref: ULE90130A-SW-SW-LET-00011

Your Ref:

Date: 25th November 2005

tie limited Verity House Haymarket Yards Edinburgh EH12 5 BH RECEIVED 28 NOV 2005 12 -002

Attention: Ian Kendall

Dear lan

## SDS - CEC Engagement

We have been made aware by our sub-consultant that the engagement by the CEC Roads Department has to date, been unsatisfactory.

Pursuant to Clause 7.4 of our Agreement we give notice that this may potentially cause a delay to our deliverables for the Requirements Definition Phase.

As system designers, we require access to information records within the relevant CEC Departments. The SDS Team need to establish a close working relationship with all department representatives of CEC to meet the tie objectives and mitigate project risk. Our sub-consultant believes best collective efforts have been made to engage.

Present concerns impact on the SDS Roads and Structures Teams and HIRA Road / Highways Workshop.

We have been made aware that the lack of needed engagement may impact on future deliverables to other elements within our scope of work,

It is believed we can mitigate the delay, if contacts and support from the CEC Roads Department can be established immediately.

We trust that we can collectively resolve this as a matter of urgency and earnestly request your assistance to facilitate this process.



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