

TRAM IPG - ACTION NOTE – 1 SEPTEMBER 2010

Present: Tom Aitchison (chair), Dave Anderson, Andy Conway, Jim Inch, Barry Leathem (note) Alastair Maclean, Donald McGougan, Lynn McMath, Marshall Poulton, Isabell Reid, Nick Smith, Ailie Wilson. **Apologies:** Mark Turley

Item	Subject	Decision/Action	Action By
1	Note of previous meeting – 4 August	<ul style="list-style-type: none"> Agreed as accurate. 	
2	Highlight Report – 1 September	<ul style="list-style-type: none"> Project Carlisle- noted current position in negotiations, with BSC indicating that tie ltd counter offer is not acceptable; also noted date for finalisation of Carlisle document under current timetable is 15 September; Project Notice/Termination ACTION NS to confirm timescales for BSC remedial plan submissions and earliest possible termination date; Agreed that, in view of continued concerns over the level of information provided to the Council by tie ltd, that Council officers must look to develop better ways of working with tie ltd, where they can, to improve information sharing; Elected Members- agreed that the forthcoming Group Leaders briefings should be used to cover business plan and way forward in lead up to October Council meeting; Tie ltd draft post-termination flowcharts ACTION ACon/MP/NS to review and prepare response/preferred option(s) for approval by DMcG/DA; Communications- noted tie ltd PCC complaint against the Herald unlikely to be upheld; CAAD- noted that consideration may need to be given to charging tie ltd for CAAD resource; Future Tram Reports- noted remuneration strategy report now targeted for October; Risk Review ACTION ACon to provide update from Risk Review workshop to next IPG. 	<p style="text-align: center;">NS</p> <p style="text-align: center;">ACon/MP/NS</p> <p style="text-align: center;">ACon</p>